



Application for Employment

Personal Information					
Last Name	First	Middle	Date of Birth		
Street Address			E-mail		
City	State	Zip	Home/Cell Phone	Business Phone	
Social Security	Over 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you legally eligible for employment in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Position Desired <input type="checkbox"/> Assist. Director <input type="checkbox"/> Lead Montessori Teacher <input type="checkbox"/> Teaching Assistant				Expected pay	
What hours are you available?			Type of employment desired: <input type="checkbox"/> Part-time <input type="checkbox"/> Full-time		
Names and Ages of Children					
Emergency Contact (Include: Name, Relationship, Address, Phone number)					Date Available

Education					
School	Name/Location (City, State) of School	Major	# of Years Completed	Year Graduated	Degree or Diploma
High					
College					
Montessori					
Other					

*Please attach a copy of your resume and Montessori Teaching Credentials if applicable

Employment History (List most recent employment first)					
1	Company Name		Phone		Dates Employed From (mo/yr): To (mo/yr):
	Address				
	Job Title		Duties		
	Supervisor Name		Starting Wage	Ending Wage	Reason for Leaving

2	Company Name	Phone	Dates Employed	
	Address		From (mo/yr):	To (mo/yr):
	Job Title	Duties		
	Supervisor Name	Starting Wage	Ending Wage	Reason for Leaving

3	Company Name	Phone	Dates Employed	
	Address		From (mo/yr):	To (mo/yr):
	Job Title	Duties		
	Supervisor Name	Starting Wage	Ending Wage	Reason for Leaving

References	Name	Phone	Years Acquainted
1			
2			
3			

Do you have a state issued teaching certificate for this age group? Yes No

Can you lift 40 lbs of weight? Yes No If no, please explain why: _____

Have you had First Aide and CPR Training? Yes No

Do you have a special interest, skill, or work experience in the following areas?

Music Arts/Crafts Physical Fitness Foreign Language: _____ Other: _____

Please describe: _____

Give a short answer describing how you would handle the following situations:

1) A student bites another student in your class, what do you do?

2) A parent complains to you and is dissatisfied with the progress their child is making, what would you do?

I certify that all statements made in this application are true, complete, and correct to the best of my knowledge and understand that, if employed; falsified statements or omissions will disqualify me from further consideration for employment, and will be justification for my dismissal, if discovered later.

Signature

Date

Thank you for completing this application, and for your interest in Willow Creek Montessori.